

Matters Arising

The actions as agreed at the previous public meetings of the Committee are set out below. The Committee is requested to note the responses to the actions.

Action no	Date of meeting	Agenda item	Action	Lead	Date due	Response	Status
18	13 November 2024	Annual feedback and complaints report 2023-24	The Head of Assurance and Compliance would share the latest complaints response times with the Committee.	Head of Assurance and Compliance	11/06/2025	The reporting approach for feedback and complaints is being reviewed in quarter 4 of 2024-25 and will include timeliness. This will be reflected in the unified assurance report from June 2025 onwards.	Open
21	13 November 2024	Internal audit recommendations tracker	The Chair would provide some additional feedback to the Compliance Officer following the meeting to continue to improve the quality of the information provided in the internal audit recommendations tracker.	Improvement and Compliance Specialist/Committee Chair		An updated recommendations tracker has been implemented for the report submitted to the June Committee onwards.	Open
22	12 March 2025	Draft internal audit strategy and plan	The Committee would review the position regarding the research and partners internal audit reviews at its meeting in November 2025.	Head of Governance	13/11/2025	Not yet due	Open
23	12 March 2025	Annual report and accounts update	The Executive Director of Resources would update the Committee members outside the meetings if there was any change in the overall timetable.	Executive Director of Resources		A timetable has been agreed with the National Audit Office. The year-end audit will commence on 28 July 2025, with audit team resources assigned. A laying date of 22 October has been confirmed with the Privy Council.	Open