

## AGENDA

### People and Resources Committee

A meeting of the People and Resources Committee will take place as follows:

**Date:** Thursday 12 June 2025

**Time:** 2pm

**Venue:** Videoconference (Microsoft Teams)

Please contact the Committee Secretary by email to [secretariat@hcpc-uk.org](mailto:secretariat@hcpc-uk.org) if you are unable to attend or in the case of any enquiries.

	Lead	Format	Time
<b>Public meeting</b>			
1. <b>Welcome and introduction</b>	Committee Chair	Verbal	2.00
2. <b>Apologies for absence</b>	Committee Secretary	Verbal	
3. <b>Approval of agenda</b> To approve the agenda, including agreement to any change to the order of business at the meeting	Committee Chair	Verbal	
4. <b>Declaration of members' interests in relation to agenda items</b> To disclose any personal interest in any matter under consideration at the meeting, whether or not declared previously	Committee Chair	Verbal	
5. <b>Minutes of the People and Resources Committee meeting held in public on 13 March 2025</b> To approve	Committee Secretary	Paper	2.05
6. <b>Matters arising</b> To note the responses to the actions from the previous meeting(s) held in public	Committee Secretary	Paper	
<b>Performance reports</b>			
7. <b>Resources Directorate Performance Report</b> To note the report	Executive Director of Resources	Paper	2.10

	<b>Lead</b>	<b>Format</b>	<b>Time</b>
8. <b>HR Performance Report</b> To note the report	Head of HR and OD	Paper	2.20
9. <b>Finance Report</b> To note the report	Financial Planning and Analysis Manager	Paper	2.30
10. <b>Partner Report</b> To note the report	Partner Project Lead	Paper	2.40
<b>People</b>			
11. <b>Partners equality, diversity and inclusion (EDI) annual report</b> To note the report	Partner Project Lead	Paper	2.50
12. <b>Employee Forum update</b> To note the update	Head of HR and OD	Verbal	3.00
<b>Break</b>			
<b>Finance and investment</b>			
13. <b>Procurement policy</b> To recommend to the Council	Commercial Business Partnering Manager	Paper	3.05
14. <b>Financial strategy</b> To recommend to the Council	Head of Finance/ Financial Controller	Paper	3.20
15. <b>Technology roadmap delivery update</b> To note the update	Head of IT and Digital/ Head of Business Change	Presentation	3.35
<b>Governance</b>			
16. <b>Committee forward plan</b> To note the plan	Committee Secretary	Paper	3.55
17. <b>Resolution to move the meeting to private session</b> To resolve that the remainder of the meeting will be held in private because the matters being discussed relate to matters which, in the opinion of the Chair, are confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions.	Committee Chair	Verbal	

	<b>Lead</b>	<b>Format</b>	<b>Time</b>
<b>Break</b>			
<b>Private meeting</b>			
18. <b>Minutes of the People and Resources Committee meeting held in private on 13 March 2025</b> To approve	Committee Secretary	Paper	4.05
19. <b>Matters arising</b> To note the responses to the actions from the previous meeting(s) held in private	Committee Secretary	Verbal	
20. <b>Partner Project update</b> To note the update	Partner Project Lead	Verbal	4.10
21. <b>Estates update</b> To note the update	Head of Estates, Facilities Management and Sustainability	Paper	4.20
22. <b>Any other business</b> To be notified to and agreed by the Chair	Committee Chair	Verbal	4.30
23. <b>Committee reflections</b> To offer views on the meeting, including what went well and what could be improved and how the HCPC's values have been reflected in discussions and decisions	Committee Chair	Verbal	4.35
24. <b>Close</b> Date and time of next meeting: 18 September 2025 at 10am	Committee Chair		4.40